



Camp Arnaz Rental Terms & Conditions and Information



Camp Arnaz is a 36-acre camp and program center facility owned by Girl Scouts of California's Central Coast Council. Camp Arnaz facilities are available for rental in a natural setting that provides for outdoor experiences, environmental learning opportunities, and development of appreciation for nature and the outdoors.

Contact Information

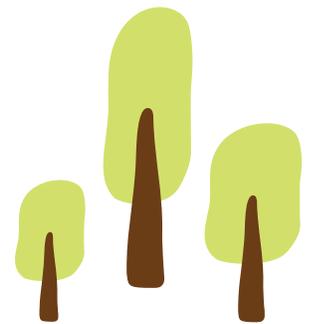
Primary Contact and for After-Hours Emergencies:

Summer Helmuth
Senior Director of Camp Arnaz
(805) 799-9715
shelmuth@girlscoutscoc.org

Evacuation Information

In the case of a major earthquake, fire, or flood or other natural disaster.

- Meet at volleyball court next to the lodge lawn or by the back gate.
- **Exit 1:** Primary entrance gate.
- **Exit 2:** Rear gate – behind Equine center – **CODE: 1551**



First Aid/CPR Steps

1. **Assess the Situation:** Ensure safety, check for victim's responsiveness, and breathing.
2. **Call for Help:** Dial 911 or local emergency number and give location and details.
3. **Begin CPR:** For an unresponsive victim not breathing normally, perform chest compressions at 100-120 per minute.
4. **Use an AED:** AED is located under the window of the camp office at the lodge facing the lawn, follow AED instructions for analyzing and shocking the victim's heart rhythm.
5. **Provide First Aid Care:** Address other injuries or conditions, use universal precautions, and continue until professional help arrives.

Emergency Information & Procedures

In case of emergency, call 911.

AED is located under the camp office window facing the lawn.

- A. User groups are responsible for the First Aid of their group in case of minor injuries. We do not provide health care or emergency transportation. Please bring an up to date first aid kit. All groups are required to have CPR & First Aid trained adults.
 - Please ensure that your group has a charged cell phone & a designated emergency vehicle.
 - We recommend groups keep a roster of all participants including health and emergency contact information.
- B. In case of major injuries or emergencies that require evacuation please contact **Summer** or **Tammie** to help facilitate evacuation procedures and assist emergency personnel.
- C. In the case of an intruder or active shooter situation gather group in a lockable facility – Lodge, Cabins, or Yurts. If not possible find a place to stay concealed and keep quiet. Call 911 when safe to do so.
- D. Campfires, BBQs, and all open flames are prohibited during red flag warnings.

Crisis Communication Plan For All Involved

1. Do not make any statements to the press or public. Refer all inquiries to the crisis team members listed below unless directed otherwise by the CEO.
2. Do not specify names of individuals until directed by the CEO.
3. Do not make statements accepting or denying responsibility.
4. Cooperate with authorities.



GSCCC Crisis Team Members

Tammie Helmuth
Girl Scouts of California's
Central Coast CEO
(805) 232-3971

Summer Helmuth
Senior Director of
Camp Arnaz
(805) 799-9715

Clarissa Paz
Chief People
and Culture Officer
(805) 232-3978

Check-In & Check- Out

- **Check-in is at 2 p.m.** on the first day of your reservation. You may head directly to your campsite and set up. Please keep any vehicles parked in the main parking lot unless directed otherwise. **Cars cannot be parked at campsites.**
- **There is one road through camp. It is a one-way road, and the speed limit is 5 MPH.**
- **Check-Out is at 12 p.m.** on the final day of your reservation.
- The front gate is open from **8 a.m. - 8 p.m.**



Cancellation Policy

Cancellations submitted over 30 days prior to the reservation will be eligible for a refund or reschedule. Any cancellation submitted within the 30 days leading up to the reservation will be ineligible for a refund but may have the option to reschedule within a year. If camp staff cancels the reservation because of unsafe weather or other emergencies, a full refund or option to reschedule will be given.

Pet Policy

No pets are allowed on property.

Drugs, Alcohol, & Firearms

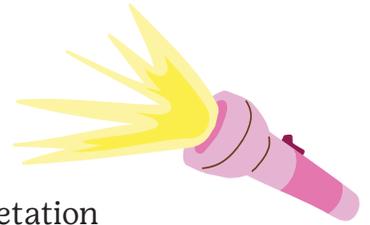
- **No illegal drugs are allowed on property.** Smoking, vaping, and chewing tobacco are strictly prohibited on the property.
- The discharge or possession of any type of firearm or weapon is not permitted on the property, outside of when participating in a program for BB Guns.
- Alcohol is not allowed with Girl Scouts groups at any time.
- Council must be contacted for Non-Girl Scout group's planned use of alcohol **PRIOR TO** reservation if entire site not rented. For rental parties wishing to serve or consume alcohol, the following policies are in effect: Whenever alcohol is served at an event, two professional security guards must be hired to be on the site during that time period. Proof of hiring security guards must be provided to Council at least one week prior to the reservation date – Council has the right to refuse your choice of security guards. In some cases, a permit must be acquired from the California Department of Alcoholic Beverage Control (ABC). If there is to be any sale of alcohol at your event, you must acquire a license. Visit the ABC's website for more information at <https://www.abc.ca.gov/permits/permits.html>

Program Centers

- Program Centers are available by appointment and are off limits unless accompanied by staff or with the appropriate reservation. Please reach out to **Summer** at **(805) 799-9715** or **Shelmuth@girlscoutscce.org** for more information.
- **Equine:** Do not enter stalls without an instructor. Helmets are required. No visiting outside of program hours.
- **Adventure Range:** Certified instructor is required.



Hazards



- Please dress appropriately for given weather conditions. Closed-toe shoes are necessary on site.
- Roadways, pathways and terrain are uneven, natural wildlife and vegetation abounds; low-light conditions exist. Renters will need to provide for battery-powered lighting to light their campsite or yurt areas and for treks to the facilities.
- **All lights and noisy outdoor activity must be shut down by 10:00 p.m.**
- **Campfire Safety:** Assign a Fire Marshall for your group. Only use existing fire pits. Keep fires manageable and always attended. Extinguish fires completely using water if necessary.
- **Wildlife Safety:** As in all rural areas, there are things to watch out for. Please be aware that we have the following animals, insects and plants on the site that could potentially be harmful or cause illness or disease:
 - **Ground squirrels:** Deep squirrel holes are found throughout the site. Beware of holes in the ground when walking. Do not feed, approach, or touch squirrels as they could carry diseases that are harmful to humans.
 - **Snakes:** Venomous snakes (rattlesnakes) are indigenous to this area. Beware of snakes that can be found on trails, in the wooded parts of the property and by buildings. Do not pick up or touch snakes directly or by using any objects such as sticks. Snakes are an important part of our natural habitat and should not be harassed nor harmed.
 - **Bats:** Bats can carry diseases that are harmful to humans. Keep doors to cabins closed.
 - **Other wild animals:** Such as mice, coyotes, foxes, bobcats, turkeys, deer, and raccoons, have been seen on the site. Observe the animals from a safe distance. If you can approach any of these animals, it is probably because the animals are sick and not able to move away quickly. Do not touch the animals as they can carry diseases or cause injuries. Never feed the wild animals at this site.
 - **Mosquitoes, ticks, and black widows:** Protect yourself from mosquito and tick bites by wearing long sleeved clothing and applying a protective insect repellent. Check yourself each day for ticks and remove them. Protect yourself from black widow bites by using care when handling logs and firewood and when placing your hands under benches and picnic tables. Follow standard first aid procedures if bitten.
 - **Poison Oak:** Poison oak can be found in various locations around the site at the base of trees and is mostly concentrated in the creek bed (near the wooden bridge) and along fence lines. Leaves may be green or reddish brown, small or large, but usually in a three-leaf cluster. Even bare stems can cause a reaction. Avoid contact with poison oak.
- **If you do encounter snakes, wasps, yellow jackets, bats, black widows, or poison oak please contact the site director at 805-799-9715 to help manage the situation.**



Monarch Breeding & Research Institute Camp Arnaz

-  Fire Ring
-  Flag Pole
-  Tent Camping
-  Adventure Range
-  Axe Throwing Range
-  Tether Ball
-  Yurt
-  Cabin
-  Horse Arena & Round Pen
-  Stables
-  Astronomy
-  Rainshine

-  Monarch Institute
-  Restroom
-  Main Road
-  Footpath
-  Creek
-  First Aid Kit
-  Emergency Phone
-  Apple Orchard
-  Saddle & Tack Room
-  Private Residence
-  Feed Shed

